

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 20 JANUARY 2020 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Mr Roland Stretch, Mrs Tracey Scott

Clerk Mrs Doreen Brookes

2813 **To receive apologies for absence** Cllr S Jones, Cllr June Cohen-Kingsley

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

**Present for Open Forum:** City Cllr M Thomas, City Cllr K Budden, Mr C Sutton

**Apologies** were received from Lancaster City Council Community Connector Manager who hopes to be able to attend the next meeting.

- Concerns were raised with the City Councillors about the number of alterations and developments to properties that seem to be occurring, many of appear to have planning granted through the Permitted Local Development Certificate scheme. Also it was questioned in some cases how much notice City Council Planning Officers take of Parish Council comments on planning applications.
- Mr Sutton had a complaint about a blocked drain and flooding in Manor Road. This is the responsibility of Lancashire County Council but he had contacted them several times and there had been little action. He also raised concerns about the axing of the 11.00pm bus on the service between Lancaster and Carnforth. This is a matter to be raised with the bus company.

2814 **To record Declarations of Interest** none

2815 **Minutes of the previous meeting**

**Resolution:** to approve the minutes of the meeting held on Monday 16 December 2019 as a true record. They were duly signed by the Chairman.

2816 **Progress Reports** *(for information only)*

- A blocked drain, leading to flooding of the pavement on Hanging Green Lane has been reported to Lancashire County Council Highways and work to be undertaken has been promised
- Some remedial work has been carried out on a grave and on a plot at the burial ground following complaints.
- To date there has been no further information received about proposed work at Hasty Brow crossroads -enquiries are to be made.
- As yet there has been no work done to prevent flooding caused by water from the roof of the telephone exchange, as has been promised -this is to be followed up with BT.
- A new memorial bench for the foreshore is due to be delivered and the purchaser has been invoiced for installation work to be carried out by the groundsman, S Brade.
- New computer tower -it has been necessary to purchase a replacement because the old one did not have the capacity to deal with updates of the system and had crashed. Fortunately almost all the stored information has been retrieved

2817 **Administration**

Neighbourhood Plan -work continues on the plan but no immediate updates were available. The next Steering Committee meeting is on Monday 27 January.

Summer event - a meeting is to be held on Monday 3<sup>rd</sup> February to determine exactly what will be included in the event. Although some organisations have shown an interest the lack of volunteers to help to run the event may result in the number of activities being reduced.

Consideration of the transfer of grass cutting at the burial ground to the groundsman; under the present

maintenance scheme the contractors often leave grass chippings on the graves and memorial plaques and these need to be cleaned off. It is suggested that if the groundsman carried out the grass cutting it could be done in a more tidy and sympathetic way thus reducing extra work.

Resolution: to transfer the grass cutting to Mr Brade, the groundsman, for 2020/21 commencing on 1<sup>st</sup> April 2020. To be invoiced at the agreed rate within the present scheme.

Consideration of changes to the publication of the Village Newsletter; there is a view that the newsletter is not being picked up and widely read by residents and thought to be a costly waste of time and resources. Also it is pointed out that information can be accessed on-line. However there is opinion that not all residents wish to use on-line access, especially as the parish tends to have a more elderly population. It is said that the newsletter serves a purpose in communicating information about activities and events in the parish. A possibility put forward is liaison with the churches on the newsletter that they publish. Thought is to be given to whether the newsletter should be scrapped or published less frequently than the present four times a year.

No decision made -left in abeyance.

Coastal Access Proposals- Silverdale to Cleveleys -Notice of Natural England's Report and invitation to persons and bodies with relevant interests to make representations -no comments made.

## 2818 Financial matters

Resolution: to approve the quarterly receipts and payments report presented by the clerk

Current account £2,982.14 Savings account £105,668.06

Annual Review of Clerk's salary

Resolution(i): to retain the salary at the present level

Consideration of the quotation received from Envirocare for grass cutting and general grounds maintenance on council-owned land in the parish, but excluding the cemetery, in 2020/21

Resolution(ii): to accept the quotation supplied by Envirocare for the yearly maintenance of open spaces, excluding the cemetery, quoted at £7800 +VAT invoiced on a monthly basis, for the period April 2020 to March 2021.

Budget -councillors had been provided with information on the current financial position of the Council, an estimate of receipts and expenditure to the end of the financial year 2019/20 and projected receipts and expenses for 2020/21. A budget meeting was held on Monday 13 January 2020 at which the budget recommendations and therefore the precept requirement for 2020/21 were considered.

Resolution(iii): to adopt the proposed budget for 2020/21.

Resolution(iv): to raise a precept of £65,000 to meet the expenses of the Parish Council in the financial Year 2020/21.

The parish tax rate on a Band D property will be £49.82.

A request for the precept requirement will be made to Lancaster City Council.

## 2819 Open Spaces

Recreation Field; the additional work to improve drainage has not yet been carried out due to adverse weather conditions. However drainage does seem to be better and there has been much less flooding. Duncan Ross, contractor, is to be contacted

Future developments; it is intended to hold a consultation on what the community would like for the recreation field and a provisional date of Saturday 4th April, at the Community Coffee Morning, has been allocated. Further and updated quotations for a MUGA are to be sought.

Manor Lane play area; consideration is to be given to the purchase of a further piece of equipment and advice is to be sought from Playdales, the firm that supplied the original equipment.

Maintenance of the Public Right of Way between the canal and Rushley Mount -complaints continue to be received about this path. It is the responsibility of Lancashire County Council and they have been made aware of the state of

the path on several occasions, most recently on the 14th January. The response is that the report will be forwarded to the appropriate section who will action accordingly.

2820 **Foreshore**

An application has been received for the installation of a memorial bench on the foreshore.

It was agreed to grant this application but decided that future applications will need to be considered in the light of the number of benches now in position so that there does not become an excessive number. Also foreshore erosion needs to be taken into account when new benches are positioned. A suggestion is that picnic tables, as memorials, could be installed instead of benches.

2821 **Planning applications**

Applications received

19/01527/FUL 38 Peacock Lane, Hest Bank, LA2 6EP

No issues raised on this application

19/01449/FUL 12 Peacock Lane, Hest Bank, LA2 6EN

Some concerns raised on this application which includes raising of the roof. This property is in a line of similar houses and it is felt that increasing the roof height would be out of keeping with the neighbouring properties. Also there is concern that this would result in properties in Peacock Crescent being overlooked with potential privacy issues.

Applications permitted

19/01391/FUL 2 Prospect Drive, Hest Bank, LA2 6HX

19/0170/TPO 6 Summerfield Drive, Slyne, LA2 6AQ

Application refused

19/01310/FUL 6 Raikes Hill Drive, Hest Bank, LA2 6DA

2822 **Payment of Accounts**

**Resolution:** to agree the transference of £2000 from the Deposit Account to the Current Account

**Resolution:** to approve the payment of the accounts as listed:

122283	Envirocare Maintenance Solutions	876.00	grounds maintenance – December
122284	Mrs D Brookes (ref Black Bear Computers)	434.00	purchase new computer + labour fee
122285	Mrs D Brookes	881.90	clerk's salary
122286	Mr S Brade	402.00	groundsman's pay + material expenses
122287	HMRC	311.19	PAYE and NIC
122288	SHMH	307.00	reimbursement for incorrect bank transfer

2223 **Matters raised by members for future consideration**

None

2824 **Date of next meeting**

Monday 17 February 2020 at 7.30pm

The meeting was declared closed at 9.10pm.